**Weekly Report**

**03/12/2023 – 10/12/2023**

Group ID: **12**

Project Name: VIVU

Prepared by: **Đoàn Thị Yến Nhi**

Team members:

21127432 - **Lê Ngọc Thảo** *Project Manager, UI/ UX Designer, Frontend Developer, Backend Developer, Tester.*   
21127456 - **Võ Cao Trí** *Backend Developer, Tester.*

21127608 - **Trần Trung Hiếu** *Backend Developer, Tester.*   
21127660 - **Đoàn Thị Yến Nhi** *Business Analyst, Tester.*   
21127730 - **Hoàng Lê Cát Thanh** *UI/ UX Designer, Frontend Developer, Tester.*

# Achievements since last week:

| **STT** | **Description** | **Due Date** | **Responsibility** | **%Complete** |
| --- | --- | --- | --- | --- |
| 1 | Read and understand more about the errors from the TA's feedback. | 6/12/2023 | All members | 100% |
| 2 | Revise the Software Architecture Document (SAD) | 6/12/2023 | Lê Ngọc Thảo | 100% |
| 3 | Allocate tasks within the documents to team members. | 7/12/2023 | Lê Ngọc Thảo | 100% |
| 4 | Update Software Architecture Document (SAD) | 10/12/2023 | All members | 100% |

# Issues and impacts:

1. Thoroughly understanding technical concepts and terminology in the documents to avoid ambiguity in document writing. (Responsible: All members, Action date: 7/12/2023)
2. The team leader assigns tasks and processes to ensure all members understand. (Responsible: Lê Ngọc Thảo, Action date: 6/12/2023)
3. Members should manage their schedules effectively to avoid working at a slow pace compared to set goals. (Responsible: All members, Action date: 10/12/2023)

# Next week's goals:

| **STT** | **Description** | **Due Date** | **Responsibility** |
| --- | --- | --- | --- |
| 1 | Implement Car Rental Customer’s exclusive features | 24/12/2023 | Đoàn Thị Yến Nhi,  Hoàng Lê Cát Thanh |
| 2 | Implement Car Owner’s exclusive features | 24/12/2023 | Võ Cao Trí,  Trần Trung Hiếu |
| 3 | Implement Main General Features | 24/12/2023 | Lê Ngọc Thảo |
| 4 | Sprint review | 24/12/2023 | Võ Cao Trí |
| 5 | Sprint planning PA4 → PA5 | 24/12/2023 | Hoàng Lê Cát Thanh |
| 6 | Weekly report - week 2 | 24/12/2023 | Trần Trung Hiếu |